

# Recording Tips



## Recording System

You will be calling into an automated recording system.

The number to call is (855) 397-3259.  
Please refer to “Recording Instructions” document for passcode.

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## Quiet Room

If at all possible, call from a quiet room, since the recording system is sensitive enough to pick up background noise.

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## Practice

Practice the script out loud several times, before calling in to the recording system. Getting familiar with the script and delivery will increase authenticity and make the call sound more natural.

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## Land Line

Try to use a land-line to make the recording -- not a cell phone and not a cordless phone. Land lines make the highest-quality recordings by minimizing hiss.

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## Contact

Call Hodas And Associates at (217) 494-1090 if you have any questions about the script, the recording process, or the message delivery. Thanks!